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	විද්සුත් තැපෑ,	) postmaster@health.gov.lk		Your No. :	)
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eසூවස" පෝෂණ සහ දේශීය වෛදස අමාතසාංශය சுகாதார, போசணை மற்றும் சுதேச வைத்திய அமைச்சு Ministry of Health, Nutrition & Indigenous Medicine

General Circular No. 01-33 2015

Director/ National Cancer Institute

Director / Teaching Hospital Karapitiya, Kandy, Anuradhapua, Jaffna,
Batticaloa, Kurunegala

Director / Provincial General Hospital Badulla, Rathnapura

All Consultant Oncologists,
All Consultant Oncosurgeons,
All Consultant Gyneoncologists

## Introduction of National Cancer Surveillance Form for Strengthening Cancer Surveillance at the Cancer Treatment Centres

Cancer Surveillance (Cancer Registration) is a process of systematic, continuous collection, storage, analysis, interpretation and dissemination of epidemiological information on cancer cases occurring in a particular geographic area. National Cancer Control Programme (NCCP) of Ministry of Health coordinates surveillance of cancers in Sri Lanka in collaboration with the cancer treatment centres.

Strengthening of cancer surveillance is a need to obtain timely information. Therefore NCCP has initiated the process of supporting each cancer treatment centre in consultation with the director, consultants and all other stakeholders in the cancer treatment centres.

Following activities have been conducted already at each cancer treatment centre by the National Cancer Control Programme.

- 1. A desktop computer was given by the National Cancer Control Programme to the each cancer treatment centre.
- 2. Introduction of NCCP SL database for cancer surveillance at the Oncology Clinic.
- 3. Need of a 'National Cancer Surveillance Form' to facilitate cancer surveillance was identified at the consultative meetings held at each cancer treatment centre. This would be beneficial for the hospital administrators as well as clinicians in the patient management. Draft summary sheet had been developed in consultation with oncology teams in the cancer treatment centres and the finalized 'National Cancer Surveillance Form' was printed centrally to be distributed among all cancer treatment centres.

Each cancer treatment centre is expected to;

- 1. Introduce the 'National Cancer Surveillance Form' to the cancer patients' clinic files.
- 2. The personal information of the patient (Patient Details Page 1) to be filled by the nursing officers in the oncology clinic.
- 3. The tumor details and treatment details (Page 2) to be filled by the medical officers in the oncology clinic.
- 4. The form to be completed within 6 months after the registration.
- 5. After 6 months of registration pre identified officer (Nursing officer / Medical Record Officer / Development Officer) needs to enter the data to the NCCPSL database. (This electronic database will be updated to a web based system in future enabling the NCCP to closely monitor the process of cancer surveillance centrally.)

I appreciate your kind cooperation, guidance & close supervision for this activity. This process will facilitate in generation of timely cancer frequency data of each cancer centre and national cancer incidence data.

If you need further information, kindly contact Director / NCCP through tel.no 011 - 2368627 or e mail  $- \underline{\text{nccp@health.gov.lk}}$ .

Thank you

Dr. P. G. Mahipala

Director General of Health Services Ministry of Health, Nutrition & Indigenous Medicine "Suwasiripaya"

385, Ven. Baddegama Wimalawansa Thero Mw:

## Dr. Palitha Mahipala

Director General of Health Services

Cc: 1 Secretary, Ministry of Health, Nutrition & Indigenous Medicine

- 2. All DDGs
- 3. Director National Cancer Control Programme
- 4. Director Health Information
- 5. Director Organization Development



## NATIONAL CANCER SURVEILLANCE FORM



Hospital / Institute		Clinic File No.						
Consultant:		Date of Reg	istration:	D D	MM	Υ	YY	
	நோயாள	රෝගියාගේ විස්තර நோயாளர் விபரங்கள் Patient Details						
සම්පූර්ණ නම: முழுப்பெயர்: Full Name:								
වයස: வயது: Age:	උපන් දිනය: பிறந்த திகதி: D D M M Y Y Y Y Date of Birth: ජාතික හැඳුනුම්පත් අංකය: தேசிய அடையாள அட்டை இல: National Identity Card No.:							
ස්තී පුරුම භාවය: பால்: Sex : 1. පිරිමි / ஆண் /Male								
2. ഗുതുණු /പെண் /Female								
ස්ථීර ලිපිනය: நிரந்தா முகவரி: Permanent Address:	දැනට පදිංචි ලිපිනය (ස්ථීර ලිපිනයට වඩා වෙනස් නම් පමණක්) தொடர்பு கொள்ளும் விலாசம் (நிரந்தா விலாசத்துடன் மாறுமிடத்து மட்டும் Contact Address (Only if different from permanent address)							
දිස්තික්කය: மாவட்டம்: District: පුාදේශීය ලේකම් කොට්ඨාශය: பிரதேச செயலாளர் பிரிவு: Divisional Secretariat Divisio	දුරකථන අංකය: தொலைபேசி இலக்கம்: Telephone No.: ජංගම දුරකථන අංකය: தொலைபேசி இலக்கம்:							
லு⊚ නිලධාරී කොට්ඨාශය: கிராம சேவையாளர் பிரிவு: Grama Niladari Division:	රකියාව: தொழில்: Occupation:							
ජන වර්ගය: இனம்: Ethnic Group: 1 සිංහල/சிங்களம்/Sinhala 2 දෙමළ/தமிழ்/Tamil 3 මුස්ලිම/முஸ்லீம்/Moor 4 වෙනත්/மற்றையோர்/Other	ආගම: மதம்: Religion: 1 බෞද්ධ/பௌத்தம்/Bud 2 කිස්තියානි/கிறிஸ்தவர்/0 3 හින්දු/இந்து/Hindu 4 ඉස්ලාම/இஸ்லாம்/Islan 5 වෙනක්/ஏனைய/Other	Christian	ව້වාහක/අවිවාහක බව: திருமணமானவரா/பிற: Married / Unmarried: 1 අවිවාහක/திருமணமானவர்/Married 2 ව້වාහක/திருமணமானவர்/Married 3 දික්කසාද/விவாவகரத்து செய்தவர்/Divorced 4 වැන්දඹු/விதவை/Widowed 5 වෙන්වූ /பிரிந்து வாழ்பவர்/Seperated මව: ஆம்: ஆம்: ஆம்: இல்லை: No:					
මබේ ළඟම ඥාතියකුට පිළිකාවක් உங்கள் குடும்பத்தில் வேறு யா Has any family member suffe	ு.ළඳී තිබේ ද? ராவது புற்றுநோயினால் மீடிக்கப்பட்டுள்	ளாரா? ஆம்:						
පිළිතුර "ඔව්" නම්, ඛා්කட "ஆம்" எனில்" If answer is "yes",	ඔබට ඇති ඥාති සම්බන්ධය: உநவு முறை: Relationship:	yearfone (	புற்றுநோ	වැළඳුන ස්ර ய் தாக்கிய cancer:				

## **Tumour Details**

